



AGENDA

JOINT TOWN BOARD MEETING



Meeting called to order by presiding Supervisor Griffin @ 6:30 pm

The Town of Clifton Supervisor shall preside over the spring joint meeting each year. The Town of Fine Supervisor shall preside over the fall joint meeting each year. The presiding supervisor will create and distribute an agenda to all Town Board members prior to the meeting.

Town Board Member Quorum:

Clifton: Supervisor William Griffin, Mary Zuhlsdorf,
Brett Blackmer, John Russell, Ray Company, Town Clerk Karen Soltau

Fine: Supervisor Jeremy Thompson, Phil Giardino, Gigi Hayden, Carlton Kerr, Samuel Bryant, Town Clerk Tamika Provost

OTHERS Present:

Audience Participation:

Legislative Letter supporting the transfer of Clifton-Fine Health Care Corp financial records to Clifton-Fine Hospital. See attached letter.

CF GOLF COURSE David Downey-

1. Financial Information:
 - a. Golf Course Funds as of 2/28/26 is \$69,657 (Includes Water Fund balance of \$3,163)
2. Committee Appointments:
 - a. Clifton – (2) John Russell & Bill Reil
 - b. Fine – (2) Jeremy Thompson & Herb Snider
3. Other Golf Course Business:
 - a. Kitchen lease
 - b. Employee
Ground Maintenance – Phillip Towne
Clubhouse Attendance Cynthia Johnson, Lily Mitchell, Noah Bullock
4. The Golf Course needs to add a 3% surcharge for Credit Cards. The Credit Card company used to automatically charge this to the card owner but has stopped.

CF ARENA

1. Financial Information:

Current Arena Funds as of 2/28/2025 is \$47,373.31
Clifton & Fine \$14,000 Contribution each



AGENDA



JOINT TOWN BOARD MEETING

2. Committee Appointments:

The Town Boards shall make their yearly Committee appointments at the Joint Meeting in April.

*Clifton Committee Appointments (2) John Russell & Lyndsay McCagg
Fine Committee Appointments (2) Carlton Kerr & Melissa Streeter*

Arena Business:

YOUTH COMMISSION

3. Grant award- From the St. Lawrence County Youth Bureau in the amount of \$ to be submitted

4. Youth Commission Director - Lydia Kerr is currently in the process of filling the coaching positions. Sign-up sheets for the league have been sent out and are now being collected. Each town will need to approve appointments in our monthly meeting once coaches are identified.

T-Ball –

Coach Pitch

Baseball –

Lil' Kicks Soccer –

U12 Soccer –

5. Arts & Crafts Summer program – Held in CF Arena We will advertise in near future for 1 Director and 3 attendants, Each town will need to approve appointments in monthly meeting once the people are identified.

JOINT WATER DISTRICT

RABIES CLINIC

June 11th at Clifton Town Barn in Newton Falls

COMMUNITY CENTER

Heating in Floors

BLACK FLY PROGRAM

We have started spaying in the local streams.

The next Joint Town Board meeting is @ 6:30 pm on October 7, 2026, unless a special meeting is called.

Meeting Adjourned @ _____

Dear Karen and Tamika,

Hello, my name is Sara Bouasay, I am the Legislative Director for Assemblyman Ken Blankenbush. I am writing to formally request 8 home rule forms to be filled out for **A.10666 Blankenbush and S.9519 Walczyk**, that would repeal title 5 of article 10-C of the public authorities law relating to the Clifton-Fine health care corporation; and to transfer any books, records and remaining rights of such dissolved corporation. You can review the full legislation here https://assembly.state.ny.us/leg/?default_fld=&leg_video=&bn=A10666&term=&Summary=Y&Actions=Y&Memo=Y&Text=Y . This legislation was requested by the CEO of the Clifton-Fine Hospital (see attached letter).

Due to legislative procedures, our counsel is requesting two separate home rule forms, one from the Town of Clifton and a separate one from the Town of Fine since it affects both. I will need each of you to please fill out the home rule form for your town and send me **8 copies** each as I am taking care of the home rule forms for both the Assembly and Senate house. Here is the link for you to access the home rule forms https://assembly.state.ny.us/home_rule_form/. Please follow the instructions as outlined as it is very specific and if it is not filled out properly, it will be rejected. To help avoid this, once the forms are completed, feel free to send me a copy of the assembly and senate home rule form and I can have the majority counsel review them to make sure the forms are properly filled out before mailing out all 8 to me directly. Once approved by counsel, then I will give you the ok to mail all 8 to me directly at the following address and I will make sure Sidney Wheeler, in Senator Walczyk's office receives their copies:

Mail to:
Sara Bouasay, Legislative Director
Office of Assemblyman Ken Blankenbush
NYS Assembly
Legislative Office Building, Room 322
Albany, New York 12248

Would each of you please acknowledge receipt of this email and when you think it will be completed? I thank you in advance for time and attention in this local matter as we would like to get this legislation passed this legislative session (ends June 4, 2026).

Sara Bouasay, Legislative Director
Assemblyman Ken Blankenbush
117th District
Office (518) 455-5797

Standard disclaimer applies
Standard disclaimer applies

A10666 Summary:

BILL NO A10666

SAME AS SAME AS

SPONSOR Blankenbush

COSPNSR

MLTSPNSR

Rpld Art 18-C Title 5, Pub Auth L

Dissolves the Clifton-Fine health care corporation and transfers any remaining records, property, rights, titles, and interest to the Clifton-Fine health care corporation d/b/a Clifton-Fine hospital, a New York not-for-profit corporation or its successors or assigns.

A10666 Actions:

BILL NO A10666

03/20/2026 referred to corporations, authorities and commissions

IMPORTANT: READ INSTRUCTIONS ON REVERSE SIDE
HOME RULE REQUEST
 (Request by a Local Government for Enactment of a Special Law)

To the Legislature:

Pursuant to Article IX of the Constitution, the _____ of _____
(county, city, town or village)
 _____ requests the enactment of _____ Senate bill (no. _____),
(name) (specify bill number)
 entitled "

It is hereby declared that a necessity exists for the enactment of such legislation, and that the facts establishing such necessity are as follows: (Check appropriate box)

- The local government does not have the power to enact such legislation by local law.
 Other facts, as set forth in the following "Explanation" establish such necessity.

EXPLANATION

(If space below is not sufficient, use separate sheet and attach here)

Such request is made by: (Check appropriate box)

- The chief executive officer of such local government, concurred in by a majority of the total membership of the local legislative body. (See paragraph A below)
 The local legislative body of such local government, at least two-thirds of the total membership thereof having voted in favor of such request. (See paragraph B below)

READ BEFORE SIGNING

- A. If the request is made by the chief executive officer and concurred in by a majority of the total membership of the local legislative body, *both* the chief executive officer *and* the clerk of the local legislative body must sign below. In such case use the word "majority" below even though the vote may have been greater.
 B. If the request is made by the local legislative body, at least two-thirds of the total membership thereof having voted in favor of such request, *only* the clerk of the local legislative body must sign below. In such case use the words "two-thirds" below.

CHIEF EXECUTIVE OFFICER'S SIGNATURE

(Signed).....
(chief executive officer)

.....
(Print or type name below signature)

.....
(Title of chief executive officer)

Date:..... 20

CLERK'S CERTIFICATION

I, _____, do hereby certify that I am Clerk of the _____
(print or type name) (local legislative body)

_____ of the _____
(name) (county, city, town or village)

and that on the _____ day of _____
(name)

20____, such legislative body, at least ~~two-thirds~~ ^{a majority} of the total membership having voted in favor thereof, approved the foregoing request.
(strike out one)

(Signed).....
(clerk)

.....
(Print or type name below signature)

(Seal of local government)

Date:..... 20

CF Golf Course SPG - Monthly Operating Statement

Town of Fine

For the 2 months ended February 28, 2026

| | MONTHLY ACTUAL | YTD ACTUAL | YEARLY BUDGET | YTD VARIANCE | % VARIANCE |
|---|-----------------|-----------------|-------------------|-------------------|--------------|
| Revenues | | | | | |
| SPG2001 - Cart Trail Fees CF GOLF COURSE SPG | - | - | 12,000.00 | 12,000.00 | 100.00 |
| SPG2010 - Cart Rentals CF GOLF COURSE SPG | - | - | 13,500.00 | 13,500.00 | 100.00 |
| SPG2015 - Concessions-Pro Shop CF GOLF COURSE SPG | - | - | 1,350.00 | 1,350.00 | 100.00 |
| SPG2025 - Cart Storage CF GOLF COURSE SPG | - | - | 5,200.00 | 5,200.00 | 100.00 |
| SPG2030 - Driving Range Fees CF GOLF COURSE SPG | - | - | 1,500.00 | 1,500.00 | 100.00 |
| SPG2050 - Greens Fees CF GOLF COURSE SPG | - | - | 46,000.00 | 46,000.00 | 100.00 |
| SPG2051 - Memberships CF GOLF COURSE SPG | - | - | 40,000.00 | 40,000.00 | 100.00 |
| SPG2401 - Interest & Earnings CF GOLF COURSE SPG | 166.97 | 352.84 | 3,000.00 | 2,647.16 | 88.24 |
| SPG2410 - Rental of Real Property-Kitchen CF GOLF COURSE SPG | - | - | 3,600.00 | 3,600.00 | 100.00 |
| SPG2691 - Gift Certificate Revenue CF GOLF COURSE SPG | - | - | 150.00 | 150.00 | 100.00 |
| SPG2702 - NYS Sales Tax Vendor Credit CF GOLF COURSE SPG | - | - | 50.00 | 50.00 | 100.00 |
| SPG2703 - NYS Sales Tax on Taxable Sales CF GOLF COURSE SPG | - | - | (800.00) | (800.00) | 100.00 |
| SPG2705 - Gifts & Donations CF GOLF COURSE SPG | - | - | 300.00 | 300.00 | 100.00 |
| SPG2705.1 - Sponsorships (Score Cards) CF GOLF COURSE SPG | - | - | 1,200.00 | 1,200.00 | 100.00 |
| Total Revenues | 166.97 | 352.84 | 127,050.00 | 126,697.16 | 99.72 |
| Appropriations | | | | | |
| SPG72501 - Personal Services CF GOLF COURSE SPG Fertilizer | - | - | 1,710.00 | 1,710.00 | 100.00 |
| SPG72501.1 - Personal Services CF GOLF COURSE SPG Club House | - | - | 21,504.00 | 21,504.00 | 100.00 |
| SPG72501.2 - Personal Services CF GOLF COURSE SPG Grounds | - | - | 52,832.00 | 52,832.00 | 100.00 |
| SPG72502.1 - Equipment CF GOLF COURSE SPG Club House | - | - | 2,000.00 | 2,000.00 | 100.00 |
| SPG72504 - Contr Expense CF GOLF COURSE SPG Insurance | 3,697.12 | 3,697.12 | 3,500.00 | (197.12) | (5.63) |
| SPG72504.1 - Contr Expense CF GOLF COURSE SPG Club House | - | 1,080.00 | 9,200.00 | 8,120.00 | 88.26 |
| SPG72504.2 - Contr Expense CF GOLF COURSE SPG Grounds | - | - | 22,000.00 | 22,000.00 | 100.00 |
| SPG72504.3 - Contr Expense CF GOLF COURSE SPG Pro Shop Supplies | - | - | 1,000.00 | 1,000.00 | 100.00 |
| SPG90308 - Social Security CF GOLF COURSE SPG | - | - | 4,725.00 | 4,725.00 | 100.00 |
| SPG90358 - Medicare CF GOLF COURSE SPG | - | - | 1,115.00 | 1,115.00 | 100.00 |
| SPG90408 - Workers Compensation CF GOLF COURSE SPG | - | 999.11 | 1,000.00 | 0.89 | 0.09 |
| SPG90508 - Unemployment Ins CF GOLF COURSE SPG | - | - | 4,400.00 | 4,400.00 | 100.00 |
| SPG90558 - Disability Ins CF GOLF COURSE SPG | - | - | 64.00 | 64.00 | 100.00 |
| SPG19904 - Contingency CF GOLF COURSE SPG | - | - | 2,000.00 | 2,000.00 | 100.00 |
| Total Appropriations | 3,697.12 | 5,776.23 | 127,050.00 | 121,273.77 | 95.45 |

NO ASSURANCE IS PROVIDED

CF Golf Course SPG - Monthly Operating Statement

| | MONTHLY ACTUAL | YTD ACTUAL | YEARLY BUDGET | YTD VARIANCE | % VARIANCE |
|-------------------------------------|----------------|------------|---------------|--------------|------------|
| Profit (Loss) for the Period | (3,530.15) | (5,423.39) | - | 5,423.39 | - |

NO ASSURANCE IS PROVIDED

CF Golf Course SPG - Balance Sheet

Town of Fine

As of February 28, 2026

FEB 28, 2026

Assets

Current Assets

| | |
|---|------------------|
| SPG200 - Cash CF GOLF COURSE SPG | 10,122.89 |
| SPG210 - Petty Cash CF GOLF COURSE SPG | 250.00 |
| SPG230 - Cash, Special Reserves CF GOLF COURSE SPG | 3,163.00 |
| SPG450 - Investments in Securities CF GOLF COURSE SPG | 61,121.23 |
| Total Current Assets | 74,657.12 |

Total Assets

74,657.12

Liabilities and Fund Balances

Current Liabilities

| | |
|---|-----------------|
| Accounts Payable | 3,697.12 |
| SPG688 - Other Liability - NYS Sales Tax CF GOLF COURSE SPG | 1,001.38 |
| Total Current Liabilities | 4,698.50 |

Fund Balances

| | |
|--|------------------|
| SPG878 - Water Fund Reserve CF GOLF COURSE SPG | 3,163.00 |
| SPG915 - Assigned Unappropriated Fund Balance CF GOLF COURSE SPG | 72,219.01 |
| Current Year Earnings | (5,423.39) |
| Total Fund Balances | 69,958.62 |

Total Liabilities and Fund Balances

74,657.12

NO ASSURANCE IS PROVIDED

CF Youth Comm SP - Monthly Operating Statement

Town of Fine

For the 2 months ended February 28, 2026

| | MONTHLY ACTUAL | YTD ACTUAL | YEARLY BUDGET | YTD VARIANCE | % VARIANCE |
|--|----------------|-----------------|------------------|------------------|---------------|
| Revenues | | | | | |
| SP2350 - Fine Youth Services, Governments CF YOUTH COMM. SP | - | - | 8,492.00 | 8,492.00 | 100.00 |
| SP2390 - Clifton Share Joint Activity-Other Government CF YOUTH COMM. SP | - | - | 8,492.00 | 8,492.00 | 100.00 |
| SP2401 - Interest & Earnings CF YOUTH COMM. SP | 0.08 | 0.17 | - | (0.17) | - |
| Total Revenues | 0.08 | 0.17 | 16,984.00 | 16,983.83 | 100.00 |
| Appropriations | | | | | |
| SP73201 - Personal Services CF YOUTH COMM. SP | - | - | 5,120.00 | 5,120.00 | 100.00 |
| SP73204 - Contr Exp CF YOUTH COMM. SP | - | - | 10,864.00 | 10,864.00 | 100.00 |
| SP90308 - Social Security CF YOUTH COMM. SP | - | - | 325.00 | 325.00 | 100.00 |
| SP90358 - Medicare CF YOUTH COMM. SP | - | - | 80.00 | 80.00 | 100.00 |
| SP90408 - Workers Compensation CF YOUTH COMM. SP | - | 187.30 | 190.00 | 2.70 | 1.42 |
| SP90508 - Unemployment Ins CF YOUTH COMM. SP | - | - | 365.00 | 365.00 | 100.00 |
| SP90558 - Disability Ins CF YOUTH COMM. SP | - | - | 40.00 | 40.00 | 100.00 |
| Total Appropriations | - | 187.30 | 16,984.00 | 16,796.70 | 98.90 |
| Profit (Loss) for the Period | 0.08 | (187.13) | - | 187.13 | - |

NO ASSURANCE IS PROVIDED

CF Youth Comm SP - Balance Sheet

Town of Fine
As of February 28, 2026

FEB 28, 2026

Assets

Current Assets

| | |
|--------------------------------|-----------------|
| SP200 - Cash CF YOUTH COMM. SP | 5,134.70 |
| Total Current Assets | 5,134.70 |

| | |
|---------------------|-----------------|
| Total Assets | 5,134.70 |
|---------------------|-----------------|

Liabilities and Fund Balances

Fund Balances

| | |
|--|-----------------|
| SP915 - Assigned Unappropriated Fund Balance CF YOUTH COMM. SP | 5,321.83 |
| Current Year Earnings | (187.13) |
| Total Fund Balances | 5,134.70 |

| | |
|--|-----------------|
| Total Liabilities and Fund Balances | 5,134.70 |
|--|-----------------|

NO ASSURANCE IS PROVIDED

Clifton Fine Arena

| | | | |
|----------------|------------------|----|-----------|
| | | | |
| Balance as of: | February 1, 2026 | \$ | 21,959.23 |

RECEIPTS

| | | |
|------------------------------|-----------|------------------|
| Concession | \$ | 225.00 |
| Special Rec Facility Charges | \$ | 135.00 |
| Donations & Contributions | \$ | - |
| Share of Joint Account | \$ | 14,000.00 |
| Total Receipts | \$ | 14,360.00 |
| Balance Total | \$ | 36,319.23 |

DISPURSEMENTS

| | | |
|---------------------------|-----------|-----------------|
| NCC Systems | \$ | 650.00 |
| First Nat'l Bank of Omaha | \$ | 242.43 |
| Wayne Dunn | \$ | 210.55 |
| Ferrell Gas | \$ | 438.97 |
| Payroll #5 | \$ | 241.14 |
| National Grid | \$ | 626.83 |
| Fine Heating & Plumbing | \$ | 536.00 |
| Total Dispersed | \$ | 2,945.92 |
| Balance Total | \$ | 33,373.31 |

BALANCE IN CHECKING ACCOUNT

| | | | |
|-------------------------------------|-------------------|-----------|------------------|
| | | | |
| Balance as of: | February 28, 2026 | \$ | 33,373.31 |
| Share of Joint Account (March/Fine) | | \$ | 14,000.00 |
| Total Arena Funds | | \$ | 47,373.31 |

TOWN OF CLIFTON**ARENA RECR DISTRICT****DETAIL OF REVENUES**

February 2026

| | | Modified budget | Earned 2026 | Unearned Balance | % |
|----------------------------------|--|--------------------|------------------|---------------------|-------------|
| DEPARTMENTAL INCOME | | | | | |
| SP2012 | RECREATION CONCESSIONS | 1,000.00 | 599.60 | 400.40 | 40.0 |
| SP2025 | SPECIAL REC FACILITY CHARGES | 1,200.00 | 135.00 | 1,065.00 | 88.8 |
| SP2070 | DONATIONS & CONTRIBUTIONS | 0.00 | 0.00 | 0.00 | 0.0 |
| | TOTAL DEPARTMENTAL INCOME | 2,200.00 | 734.60 | 1,465.40 | 66.6 |
| INTERGOVERNMENTAL CHARGES | | | | | |
| SP2390 | SHARE OF JT ACCT | 28,000.00 | 28,000.00 | 0.00 | 0.0 |
| | TOTAL INTERGOVERNMENTAL CHARGES | 28,000.00 | 28,000.00 | 0.00 | 0.0 |
| | TOTAL REVENUES: | 30,200.00 | 28,734.60 | 1,465.40 | 4.9 |

TOWN OF CLIFTON
ARENA RECR DISTRICT
DETAIL OF EXPENDITURES
 February 2026

| | Adopted budget | Modified budget | Expended 2026 | Encumbered | Unencumbered balance | % Remaining |
|---------------------------------------|----------------|-----------------|---------------|------------|----------------------|-------------|
| CULTURE AND RECREATION | | | | | | |
| OTHER CULT & RECR | | | | | | |
| PERSONNEL SERVICES | | | | | | |
| SF7989.100 | 3,840.00 | 3,840.00 | 928.00 | 0.00 | 2,912.00 | 75.8 |
| TOTAL PERSONNEL SERVICES | 3,840.00 | 3,840.00 | 928.00 | 0.00 | 2,912.00 | 75.8 |
| EQUIPMENT/CAPITAL OUTLAY | | | | | | |
| SF7989.200 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.0 |
| TOTAL EQUIPMENT/CAPITAL OUTLAY | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.0 |
| CONTRACTUAL EXPENSE | | | | | | |
| SF7989.410 | 400.00 | 400.00 | 252.03 | 0.00 | 147.97 | 37.0 |
| SF7989.420 | 13,500.00 | 13,500.00 | 1,093.60 | 0.00 | 12,406.40 | 91.9 |
| SF7989.460 | 9,600.00 | 9,600.00 | 746.55 | 0.00 | 8,853.45 | 92.2 |
| SF7989.470 | 1,764.00 | 1,764.00 | 680.00 | 0.00 | 1,114.00 | 63.2 |
| TOTAL CONTRACTUAL EXPENSE | 25,264.00 | 25,264.00 | 2,742.18 | 0.00 | 22,521.82 | 89.1 |
| TOTAL OTHER CULT & RECR | 29,104.00 | 29,104.00 | 3,670.18 | 0.00 | 25,433.82 | 87.4 |
| TOTAL CULTURE AND RECREATION | 29,104.00 | 29,104.00 | 3,670.18 | 0.00 | 25,433.82 | 87.4 |
| EMPLOYEE BENEFITS | | | | | | |
| EMPLOYEE BENEFITS | | | | | | |
| SF9030.800 | 294.00 | 294.00 | 70.98 | 0.00 | 223.02 | 75.9 |
| SF9035.800 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.0 |
| SF9050.800 | 47.00 | 47.00 | 0.00 | 0.00 | 47.00 | 100.0 |
| TOTAL EMPLOYEE BENEFITS | 341.00 | 341.00 | 70.98 | 0.00 | 270.02 | 79.2 |
| TOTAL EXPENDITURES: | 29,445.00 | 29,445.00 | 3,741.16 | 0.00 | 25,703.84 | 87.3 |

TOWN OF CLIFTON - ARENA RECR DISTRICT

BALANCE SHEET

February 2026

ASSETS

| | | |
|-------|----------------------|------------------|
| SP200 | A/P CHECKING | 0.00 |
| SP201 | ARENA CHECKING | 47,373.31 |
| SP391 | DUE FROM OTHER FUNDS | 0.00 |
| | TOTAL | <u>47,373.31</u> |

LIABILITIES AND FUND BALANCE

| | | |
|-------|--------------------|-------------|
| SP600 | ACCOUNTS PAYABLE | 0.00 |
| SP630 | DUE TO OTHER FUNDS | 0.00 |
| | TOTAL | <u>0.00</u> |

| | | |
|--|---|------------------|
| | UNEXPENDED FUND BALANCE | <u>47,373.31</u> |
| | TOTAL LIABILITIES & FUND BALANCE | <u>47,373.31</u> |